

Adding a Poodll WordCards Activity to the Courseware

The **Poodll WordCards** activity in the Avenue courseware allows instructors to create flashcards for learners to study and review vocabulary. The target words and their definitions can be added separately or imported from list. The teacher enters the target words, chooses the study mode and the number of words to include in the activity, and the students complete up to five practice steps including, **Choose the Answer**, **Type the Answer**, **Listen and Type** and **Review**, which are all automatically graded by the program.

Using the Poodll WordCards Activity to Enhance Blended and Online Learning


Teachers can use the **Poodll WordCards** activity to create online learning opportunities for students to practice new words and their meanings. Learners can complete this activity by reading and selecting the correct definition of words, listening and identifying a given word from a list and typing the word in a textbox.

The **Poodll WordCards** module allows the whole class to practice new words simultaneously. Each student can review the words and their pronunciations several times before attempting the practice activities. Learners can also complete the activity outside the class period, hence allowing the instructor to save face-to-face or online classroom time. The learners' grades can be saved in their gradebook as needed.

Watch the video below for an introduction to the **Poodll WordCards** activity.

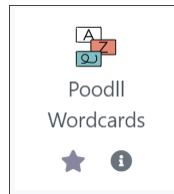
[Introducing the Poodll WordCards video](#)

Step-by-Step Instructions for Adding a WordCards

1. Go to the course main page.
2. Click on the **Turn editing on** button. 
3. Click the **Add an activity or resource** link in the appropriate topic.

The **Add an activity or resource** pop-up appears.

4. Click on the **Activities** tab.
5. Click on the Poodll WordCards icon.



The page **Adding a new Poodll WordCards** appears.

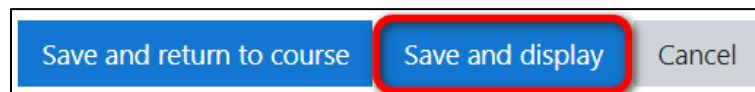
6. Type in a descriptive name for the activity in the **Poodll WordCards** textbox.

A screenshot of the 'Adding a new Poodll WordCards' configuration form. The form is titled 'General' and has a 'Poodll Wordcards' label on the left. A text input field contains 'Wordcards for education'. Below this is a 'Description' section with a rich text editor toolbar containing icons for bold, italic, list, link, and other formatting options. At the bottom of the form, there is a checkbox labeled 'Display description on course page' which is currently unchecked.

7. Type a description in the **Description** textbox (optional).

It is best to leave the option **Display description on course page** unchecked to save screen space on the course menu.

8. Scroll down to the bottom of the page and click on the **Save and Display** button.



The **Start** page appears.

9. Click on **Words Admin** to open the tab.

Wordcards for education 

Start

Practice

Practice

Practice

Practice







Reports

Words Admin


Import

Word Wizard


10. In the **Term** field, type in the first word.
11. Type in the definition of the word in the **Definition** field.
12. If the word is likely to have different but acceptable pronunciations, add them in the **Acceptable mistranscribes** section (e.g. butter might be pronounced as bu-ter and bu-der). Otherwise, leave this section blank.

Term	 	<input type="text" value="interview"/>
Definition	 	<input type="text" value="formal meeting with one person"/>
Acceptable mistranscribes		<input type="text"/>
TTS Voice		<input type="text" value="Joey"/>

13. From the **TTS voice** drop-down menu, choose an artificial intelligence (AI) male or female voice to pronounce the word.
14. If you prefer not to use the TTS voices, you can use your own or another recording and upload it in the **Audio file** section.

Audio file  Maximum file size: 2GB, maximum number of files: 1, maximum total size: 10MB

Files

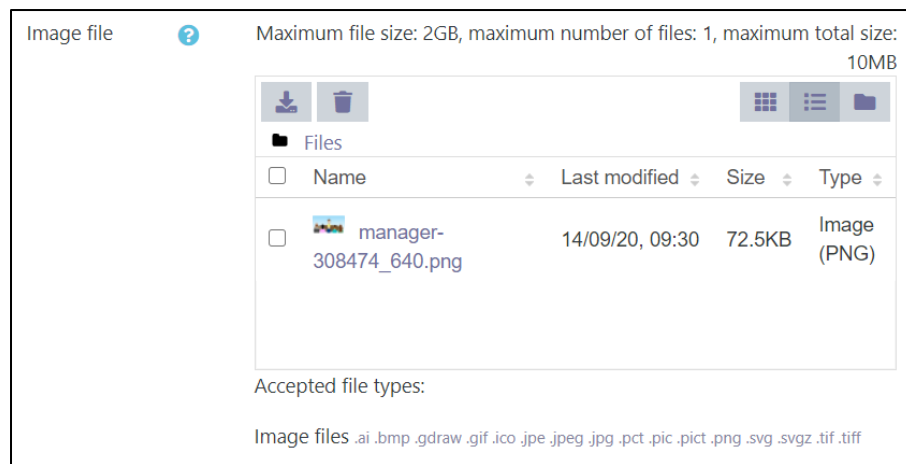


You can drag and drop files here to add them.

Accepted file types:

Audio files .aac .aif .aifc .aiff .au .flac .m3u .m4a .mp3 .oga .ogg .ra .ram .rm .wav .wma











15. In the **Image file** section, upload an image for the word if needed.



Save changes

16. Click on the **Save changes** button.

17. Repeat steps 10-16 to add the other terms. As each term is saved, it appears at the bottom of the page. You can edit or delete the words from each row using the cog and delete icons.

Term ^	Definition	Audio file	Image file	TTS Voice	Actions
assign	to give work to someone	no	no	Joey	 
delighted	very happy	no	yes	Joey	 
exceptional	greater than usual	no	no	Joey	 
interview	formal meeting with one person being asked questions	no	yes	Joey	 
prepare	to get ready for something	no	no	Joey	 

18. To add terms from a word list, click on the **Import** tab. Make sure the list has one word on each line followed by a **tab**, **comma**, or **pipe**, followed by its meaning. Copy and paste the list in the **Import Data** field, and click on **Save changes**.


Wordcards for education: Import

Start Practice Practice Practice Practice Reports Words Admin **Import** Word Wizard

You can import lists of words using the 'import data' text area below. Each line should contain one term(word/phrase) and it's definition separated by a delimiter. Optionally specify 3rd and 4th fields for TTS voice and model sentence. You can choose a delimiter from the dropdown box below. The format of each line should be:

new-word | definition | TTS Voice | Model Sentence

Each line therefore should look something like this:
Bonjour | Hello| Celine | Bonjour Monsieur

Delimiter Character ! Comma 

Import Data !

There are required fields in this form marked ! .

19. When all terms are added, click on the **Start** tab. This tab allows you to see all the words and their meanings and listen to their pronunciations.






20. Click on the speaker icon next to each word to listen to the TTS pronunciation.

Wordcards for education

Start Practice Practice Practice Practice Reports Words Admin Import Word Wizard

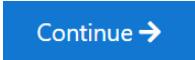
Start

Review the words below. When you are ready press the continue button to practice the words. You must finish each practice step to complete the activity. Tap the [+m] button to add a word to your 'my words' set.

interview 	assign 	delighted 
formal meeting with one person being asked questions	to give work to someone	very happy
exceptional 	prepare 	
greater than usual	to get ready for something	

21. If the quality of the pronunciations is not acceptable, return to the **Words Admin** tab and either change the TTS speaker or add your own audio file.

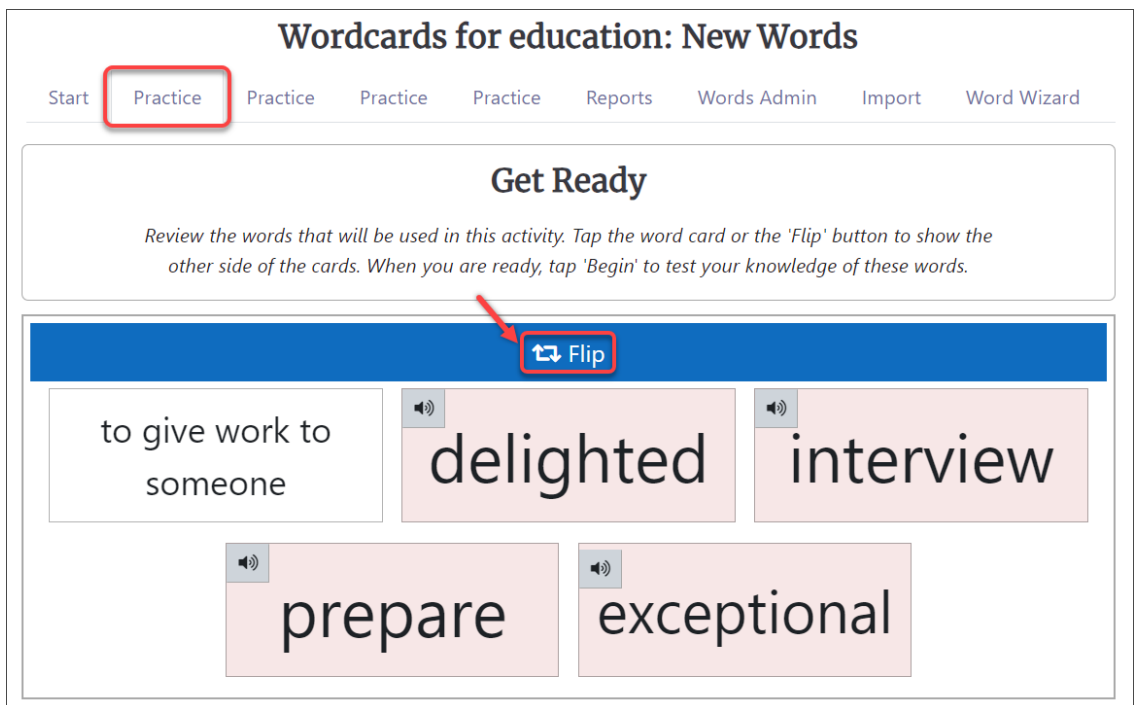
22. If pronunciations are acceptable, check the boxes next to each word and click on the **Continue** → button.



The activity switches to the **Practice** tab, where you can see the target word and its pronunciation on each card.

23. Click on each card to see the other side with the definition of the target word.

Note: Clicking on **Flip** reveals the other side of all cards and their definitions.



Wordcards for education: New Words

Start **Practice** Practice Practice Practice Reports Words Admin Import Word Wizard

Get Ready

Review the words that will be used in this activity. Tap the word card or the 'Flip' button to show the other side of the cards. When you are ready, tap 'Begin' to test your knowledge of these words.

to give work to someone

delighted


interview

prepare

exceptional

Flip

24. To view and try out the activity click on **Begin**.



The **Choose the Answer** page appears. On this page, there are instructions on the top, a timer, a number of gray progress dots, each representing one of the terms, the definition of a term and a number of choices.

25. Click on the correct word for each definition.

Choose the Answer

Tap the best match from the choices below for the highlighted word.

00:19

● ● ● ● ●

to give work to someone

prepare

assign

exceptional

interview

delighted

If the choice is correct, it is highlighted in green. One of the grey progress dots on top also turns green.

Tap the best match from the choices below for the highlighted word.

00:53

● ● ● ● ●

greater than usual

assign

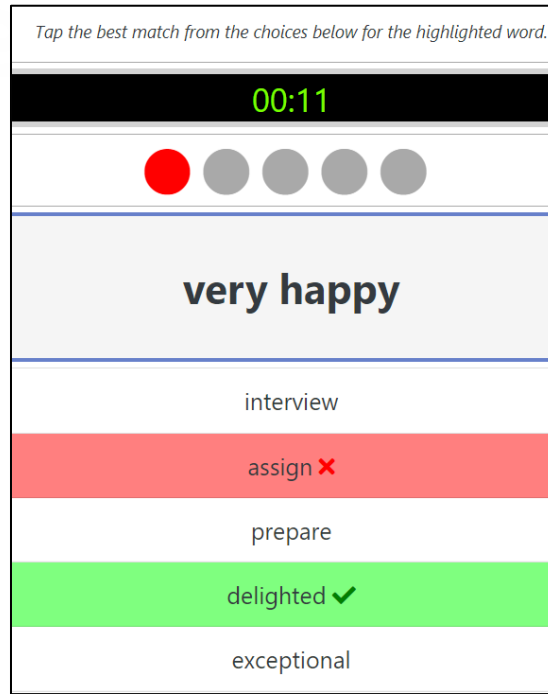
interview

exceptional ✓

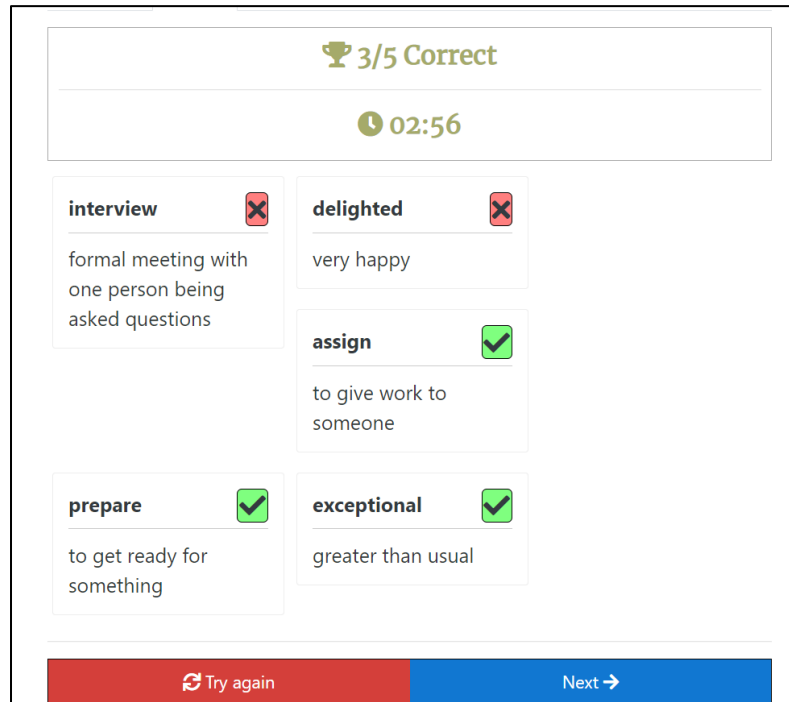
prepare

delighted

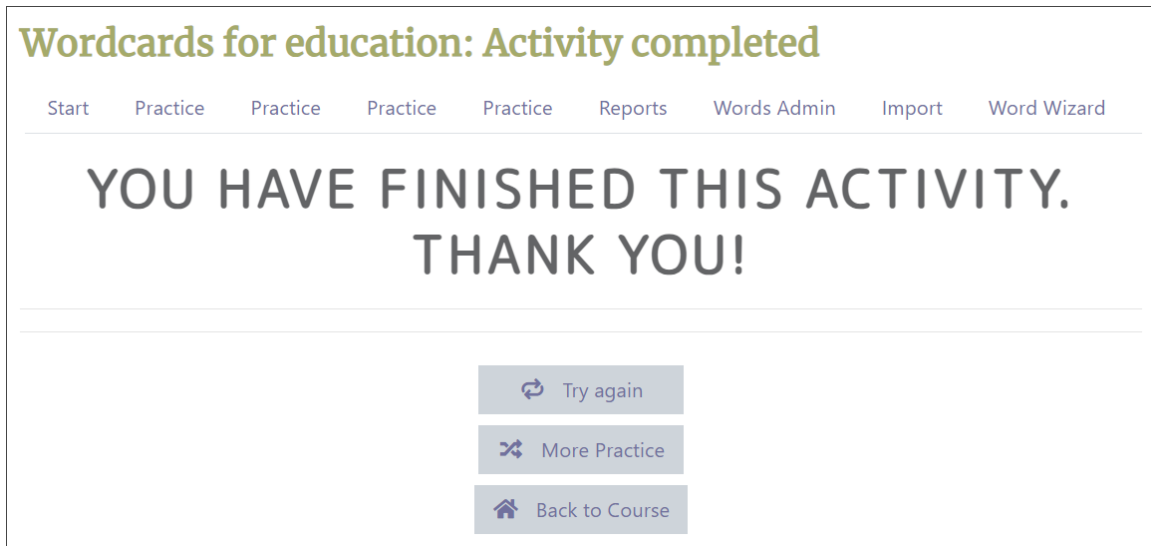
If the answer is not correct, it will be highlighted in red. One of the progress dots on the top will also turn red. The correct answer will be given, highlighted in green.



When all the words are reviewed, the program shows the scores and all correct and incorrect answers.



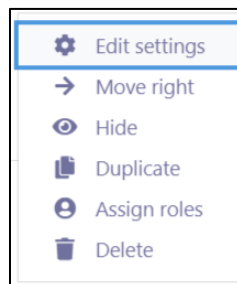
26. Click **Try again** to repeat the activity, or click on the **Next** → button to end it and do the next activity. When all activities in the Practice tabs are completed, The **Activity Completed** page appears with an exit message, signaling the end of the activity. There are three options: **Try again**, get **More Practice** and go **Back to Course**.



27. Click on the **Back to Course** button to return to your course home page.
28. Go to the activity in your course and click on the **Edit** drop-down menu.



29. Click on **Edit settings**.

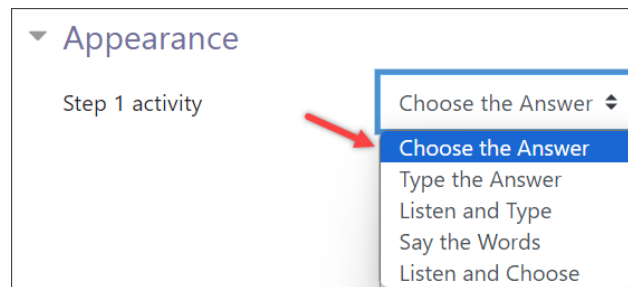


30. Scroll down to the **Appearance** section.



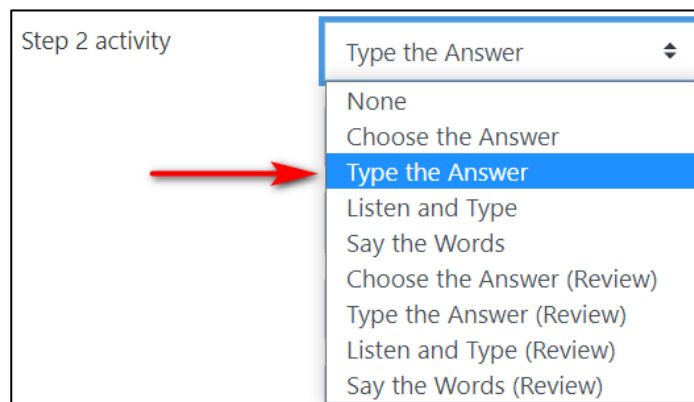
There are 5 available **Steps** under the **Appearance** section. There should be at least one **Step** set up for the Poodll WordCards activity to work.

31. Click on the **Step 1 activity** drop-down menu. Four options appear. The first option, **Choose the Answer**, will show the activity as we viewed in steps 26-28 above. Click to select this activity to be included in the exercise.



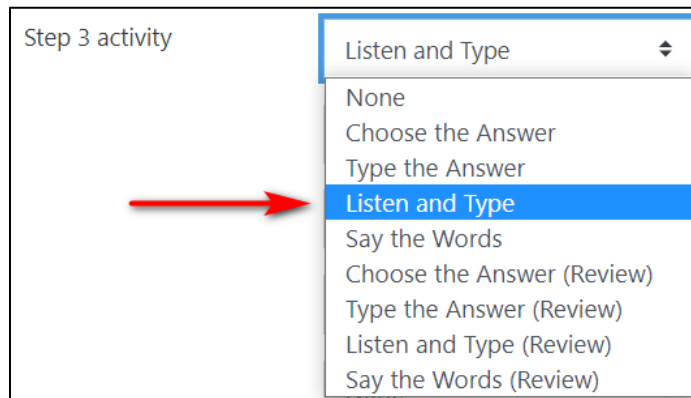
32. From the **Step 1 word set size**, choose the number of words you would like to include in the first step. In this example, the number of words is set to 5.

33. From the **Step 2 activity** drop-down menu, click on **Type the Answer**.



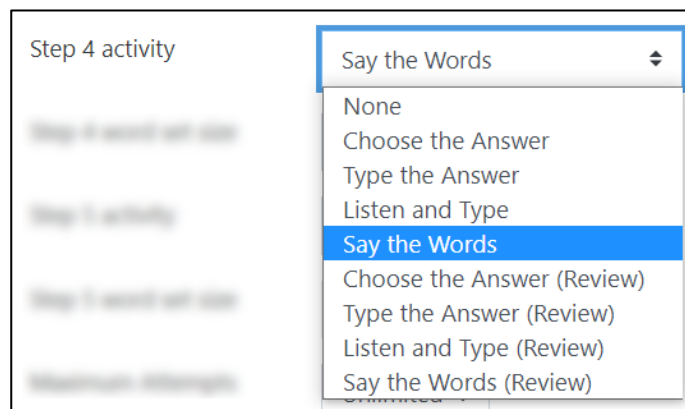
34. From the **Step 2 word set size**, choose the number of words you would like to include in the second step. In this example, the number of words is set to 5.

35. From the **Step 3 activity** drop-down menu, click on **Listen and Type**.



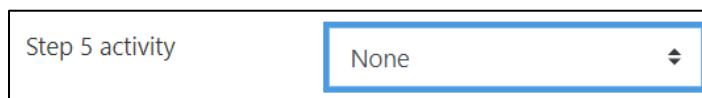
36. From the **Step 3 word set size**, choose the number of words you would like to include in the third step. In this example, the number of words is set to 5.

37. From the **Step 4 activity** drop-down menu, click on **Say the Words**.



38. From the **Step 4 word set size**, choose the number of words you would like to include in the fourth step. In this example, the number of words is set to 4.

39. For **Step 5 activity**, choose any of the **Review** activities available in the drop-down menu. **Step 5 activity** draws from words used in other **Poodll WordCards** activities used previously in your course. If you have no previous **Poodll WordCards** activities in your course, choose **None** for this step.

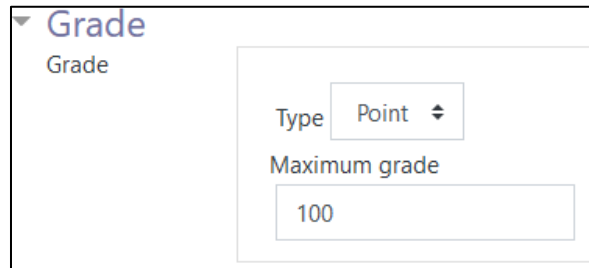


40. Scroll down to **Maximum Attempts**, and set the number of times you would like to allow the students to attempt the activity.

41. Scroll down to the **Grade** section and choose the settings.


42. Set the **Grade Type** to **Point** (numeric), or **Scale**.

If **Point** is chosen, you must set a **Maximum grade**.



The screenshot shows the 'Grade' section of a Moodle activity settings page. It features a dropdown menu for 'Type' with 'Point' selected, and a text input field for 'Maximum grade' containing the value '100'.

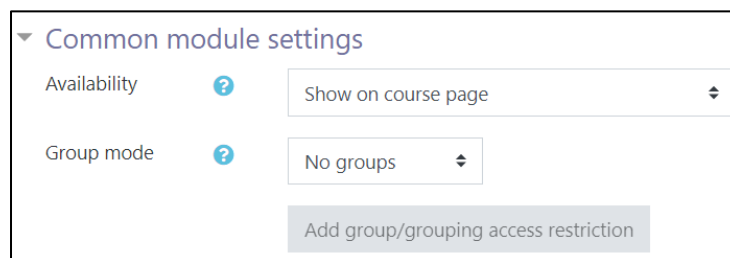
43. A **Grade category** can be selected, if grade categories are set up for this course.



The screenshot shows the 'Grade category' and 'Grade to pass' settings. The 'Grade category' dropdown is set to 'Uncategorised', and the 'Grade to pass' text input field contains the value '0.00'.

The **Grade to pass** should be set here if the Poodll WordCards grade is set on **Point** or **Scale**.

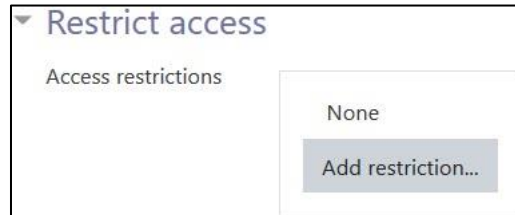
44. Settings in the **Common module** section are common to many Moodle activities and resources.



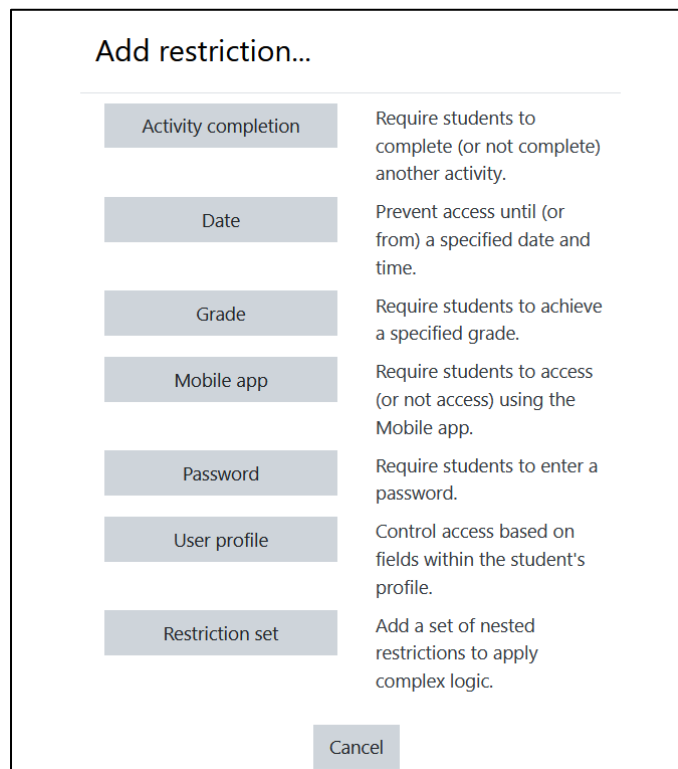
The screenshot shows the 'Common module settings' section. It includes two settings: 'Availability' set to 'Show on course page' and 'Group mode' set to 'No groups'. There is also a button labeled 'Add group/grouping access restriction'.

The **Availability** setting is used to **Show/Hide** the activity. This is identical to using the **Show/Hide** icons when the **Turn editing on** function is enabled on a course home page.

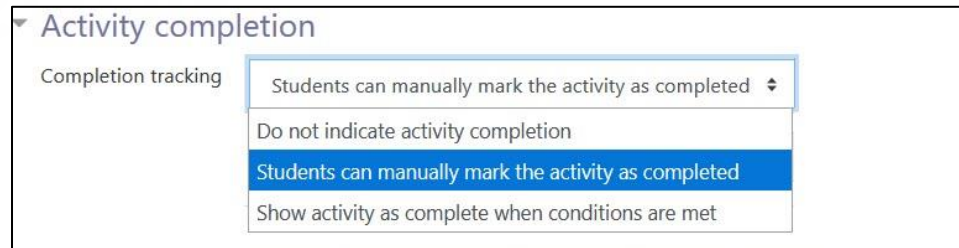
45. Settings in the **Restrict access** section can be used to limit access to the activity. (More information is available on the **Setting up and Using Restrict Access Settings** of the Stage 3 **Course Management** folder.)



46. Click on the **Add restriction...** button to display the **Add restriction** pop-up.



Settings in the **Activity completion** section are used to set **Completion tracking**, grading options and the expected completion date. (More information is available in the **Setting up and Using Completion Tracking** documentation in the Stage 3 **Course Management** folder.)

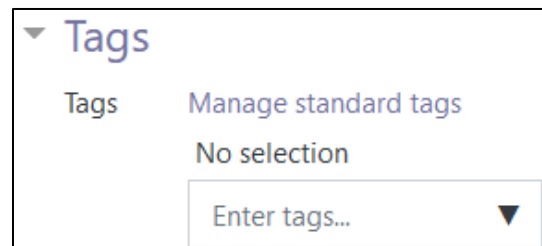


Activity completion

Completion tracking

- Students can manually mark the activity as completed
- Do not indicate activity completion
- Students can manually mark the activity as completed
- Show activity as complete when conditions are met

47. The **Tags** section can be used to add keywords to the activity.



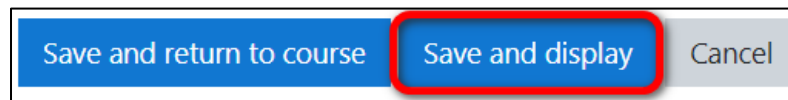
Tags

Tags Manage standard tags

No selection

Enter tags...

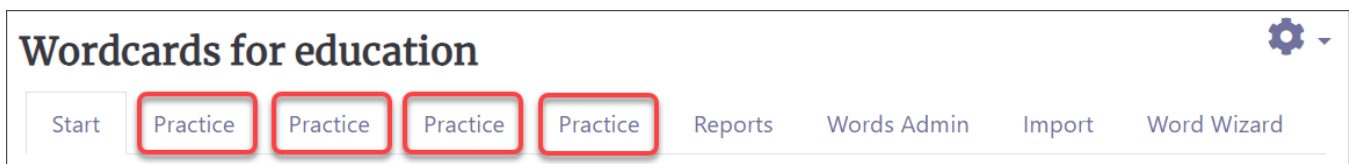
48. Click on the **Save and display** button to save/update the activity or click the **Save and return to course** button.



Save and return to course Save and display Cancel

The **Start** page appears.

There are four **Practice** tabs in this page. Each tab represents a **Step** from the previous setup page.



Wordcards for education

Start Practice Practice Practice Practice Reports Words Admin Import Word Wizard

All tabs start with a **Get Ready** slide where the students can read instructions on how to complete the activity, and review the words, their meanings and their pronunciations.

Get Ready

Review the words that will be used in this activity. Tap the word card or the 'Flip' button to show the other side of the cards. When you are ready, tap 'Begin' to test your knowledge of these words.

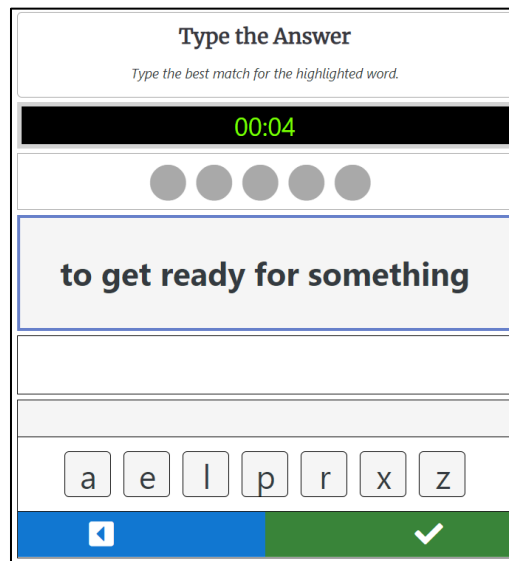
In this example, the first tab includes the **Choose the Answer** activity, which is the **Step 1 activity** viewed previously.

49. Click on the second **Practice** tab to view the **Type your Answer** activity, which is the **Step 2 activity** selected in the settings page.

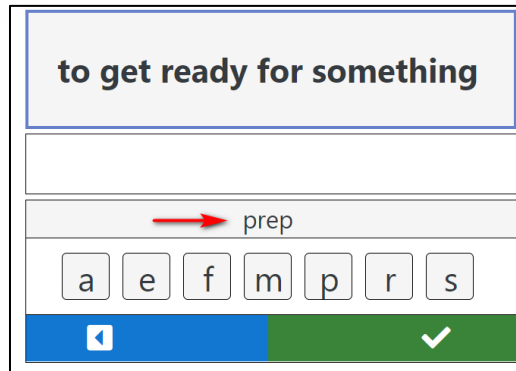
50. Click on **Begin**.



The activity page appears with instructions on top, followed by a timer, grey progress dots each representing a word, the definition of the term, a box where the word is shown as it is being completed, and clickable letters at the bottom. Note that there might be letters that are used more than once, or extra letters that will not be used at all.



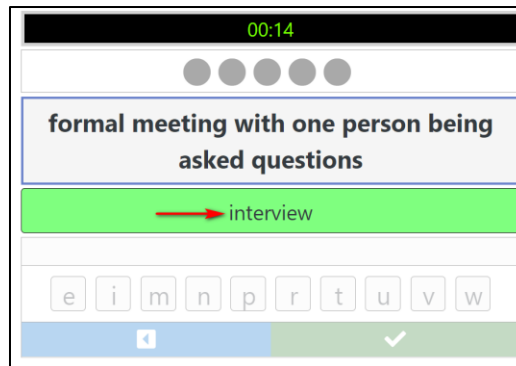
51. To reconstruct the word, click on each letter to send it to the word box above. Note that the keyboard can also be used to type the target word.



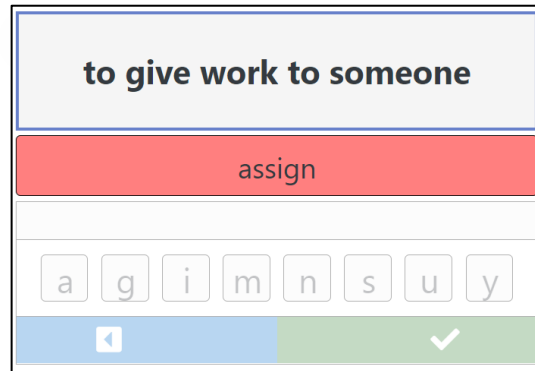
52. Click on the blue **Back** button to erase a mistaken letter. 

53. When the word is complete, click the green check mark to confirm and receive the next word. If using a keyboard, hit the enter button.

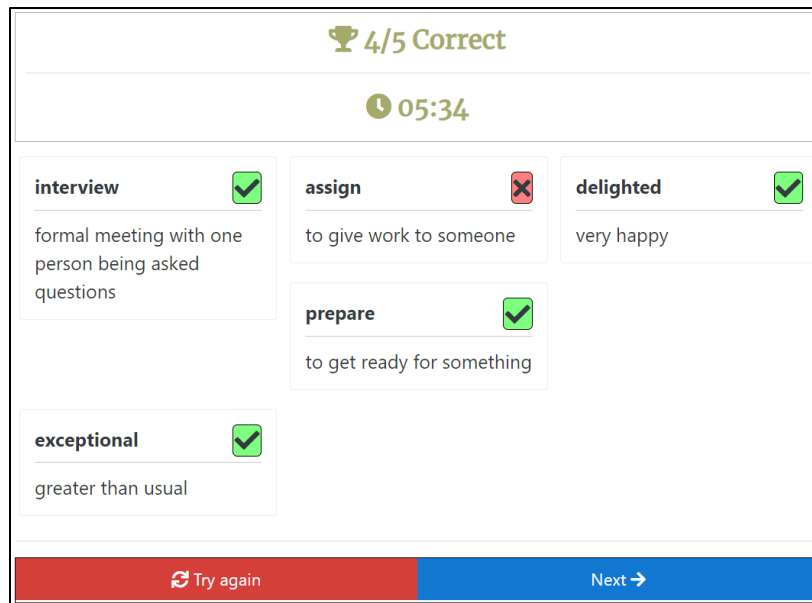
If the word is correct, it is highlighted in green.



If the word is incorrect, the correct form appears, highlighted in red.



When all the words in the activity are completed, the score appears showing the time and all correct and incorrect answers.



54. Click on the third **Practice** tab to view the **Listen and Type** activity, which is the **Step 3 activity** selected in the settings page.

55. Click on **Begin**.



The activity page appears with instructions on top, followed by a timer, grey progress dots each representing a word, a speaker button, a box where the word is shown as it is being completed, and clickable letters at the bottom.

Listen and Type

Listen and type the word(s) that you hear. Tap the blue button to hear the word(s).

00:04

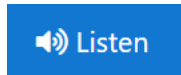
🔊 Listen

abeprtv

◀

✓

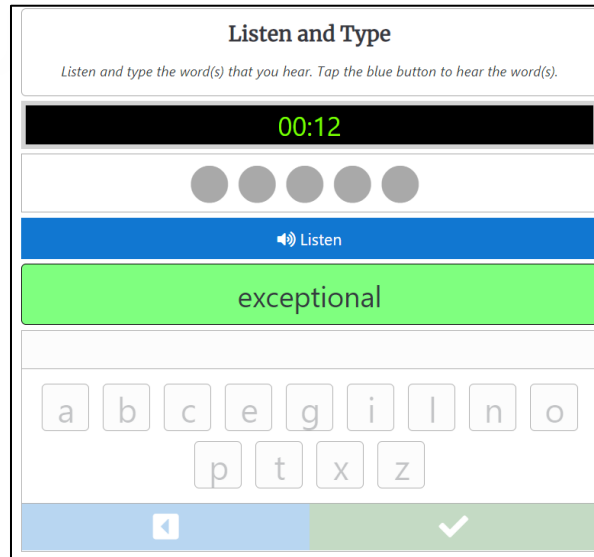
56. Click on **Listen** to hear the word.



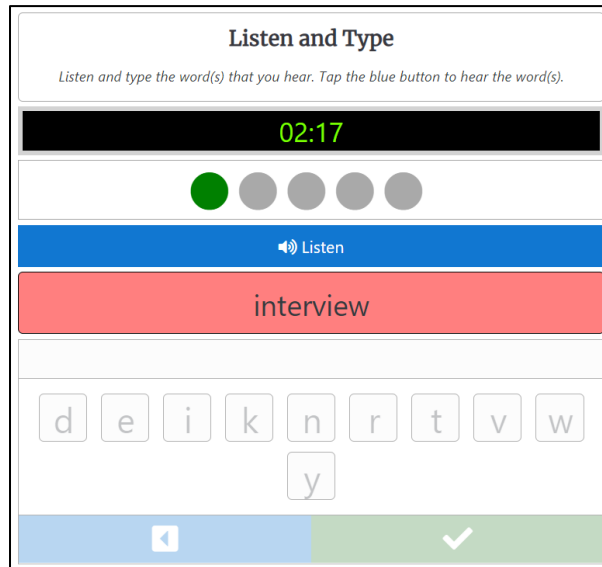
57. To reconstruct the word, click on each letter to send it to the word box above. The keyboard can also be used to type the target word.

Note that there might be letters that are used more than once, or extra letters that will not be used at all.

58. If the answer is correct, it is highlighted in green.



If the answer is wrong, the correct answer will appear in red.



When all questions are answered, the learner receives a report with all their correct and incorrect responses.

🏆 4/5 Correct

🕒 04:14

exceptional ✓ greater than usual	interview ✗ formal meeting with one person being asked questions	prepare ✓ to get ready for something
assign ✓ to give work to someone	delighted ✓ very happy	

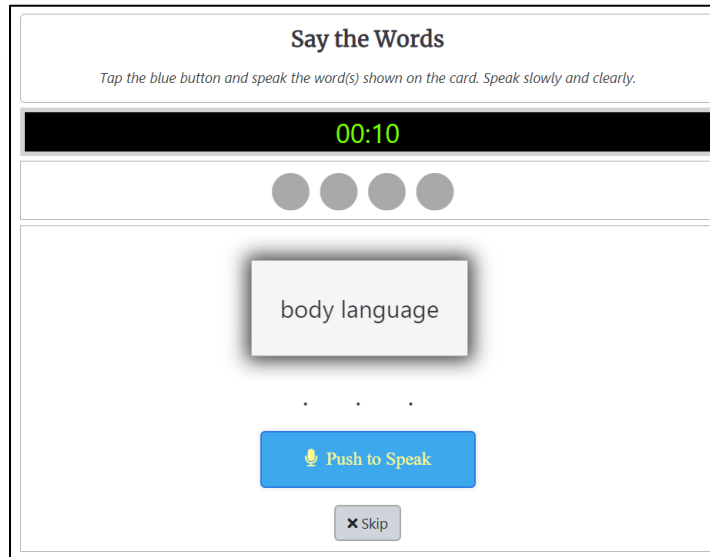
🔄 Try againNext →

Click on the fourth **Practice** tab to view the **Listen and Type** activity, which is the **Step 4 activity** selected in the settings page.

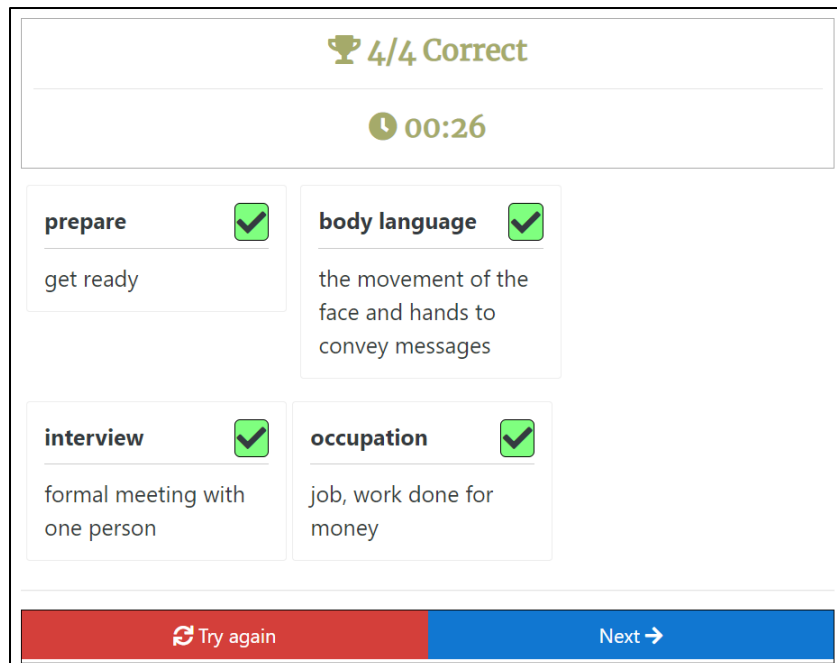
59. Click on **Begin**.



The activity page appears with instructions on top, followed by a timer, grey progress dots each representing a word, a box where the word is shown, and a green **Microphone** button that learners click to record their voice. Learners also have the option to click on **XSkip**, to skip the word, but they will lose points for that word if they do so.

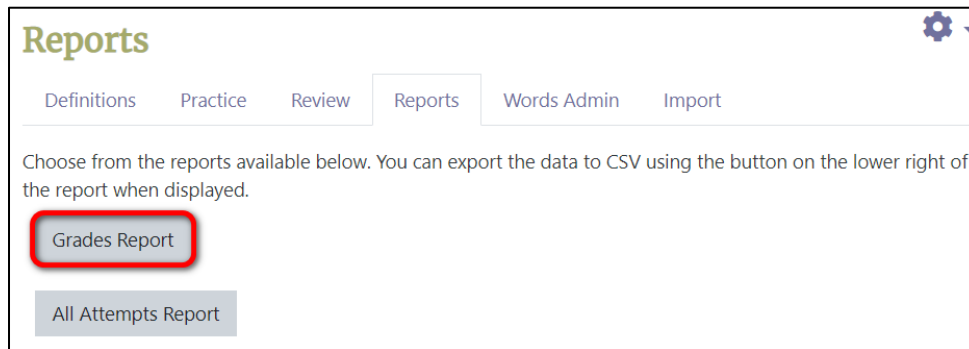


When all questions are answered, the learner receives a report with all their correct and incorrect responses.



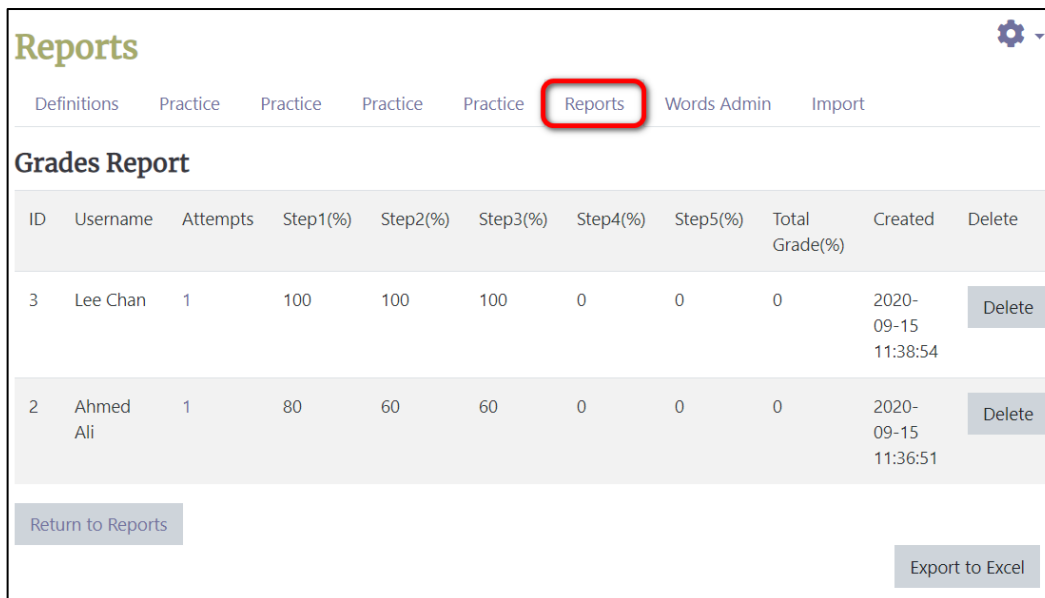
62. When students complete all Practice activities, click on the **Reports** tab to view their grades.

63. Click on **Grades Report**.



The screenshot shows the 'Reports' section of the Avenue interface. At the top, there is a navigation bar with tabs for 'Definitions', 'Practice', 'Review', 'Reports', 'Words Admin', and 'Import'. Below the navigation bar, there is a text instruction: 'Choose from the reports available below. You can export the data to CSV using the button on the lower right of the report when displayed.' Underneath this text, there are two buttons: 'Grades Report' (highlighted with a red box) and 'All Attempts Report'.

The students' attempts on each of the activities can be viewed.



The screenshot shows the 'Grades Report' table in the Avenue interface. The 'Reports' tab is highlighted with a red box. The table has the following columns: ID, Username, Attempts, Step1(%), Step2(%), Step3(%), Step4(%), Step5(%), Total Grade(%), Created, and Delete. There are two rows of data:

ID	Username	Attempts	Step1(%)	Step2(%)	Step3(%)	Step4(%)	Step5(%)	Total Grade(%)	Created	Delete
3	Lee Chan	1	100	100	100	0	0	0	2020-09-15 11:38:54	Delete
2	Ahmed Ali	1	80	60	60	0	0	0	2020-09-15 11:36:51	Delete

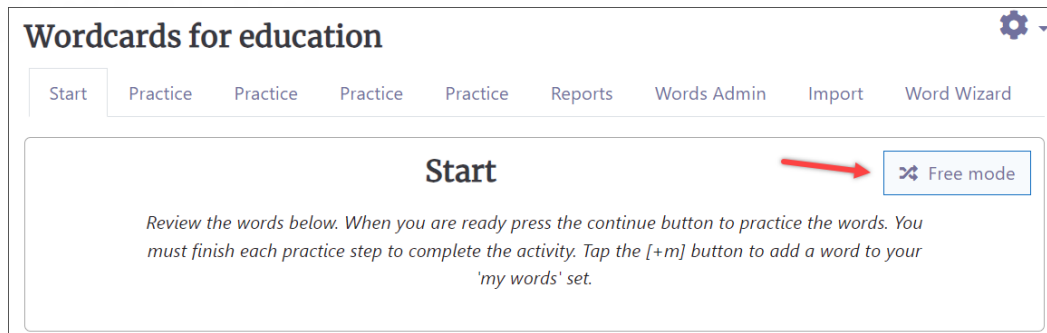
At the bottom left of the table, there is a 'Return to Reports' button. At the bottom right, there is an 'Export to Excel' button.

Free Mode and Steps Mode

Each time the **Start** tab is clicked, two options are available. Using **Steps mode**, learners can complete the **Practice** activities in the predetermined order designed by the teacher in the **General Settings**. Using **Free mode**, they can choose a different order.

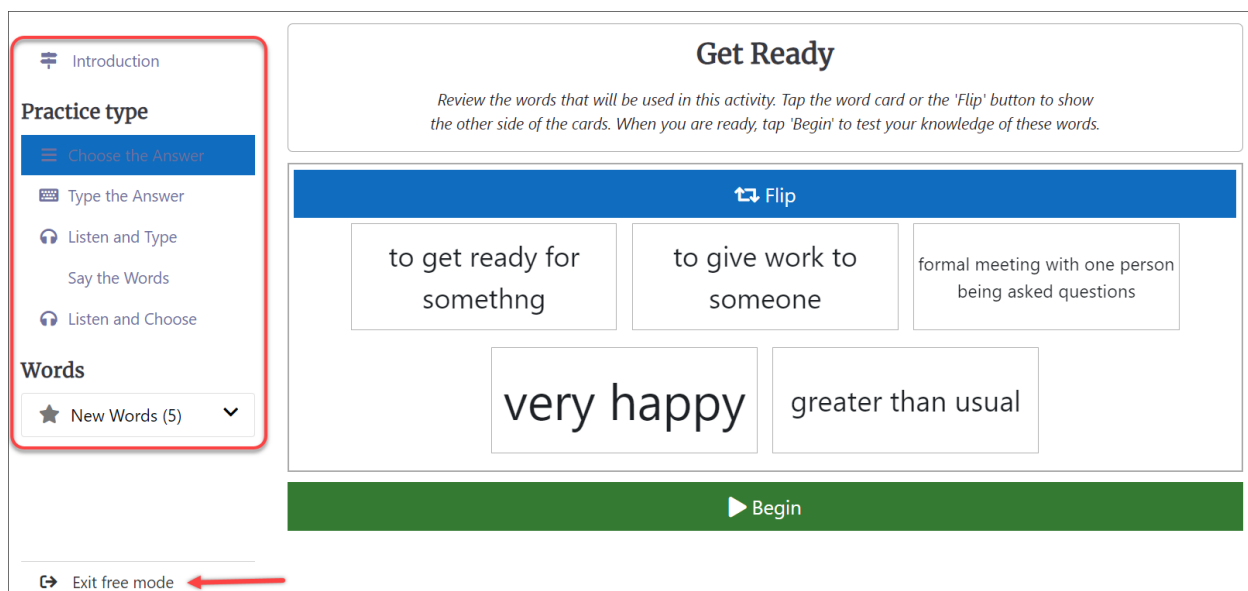
No action needs to be taken to complete the **Practice** activities in **Steps mode**. Note that this order is not flexible and learners need to complete each before the next one becomes available.

However, learners have the option to change the order of these activities by clicking on the **Free mode** button.



This changes the way the activity is displayed, and allows learners to click on any of the **Practice** activities in their preferred order.

Note that learners can toggle back to **Steps mode** by clicking on the **Exit Free mode** link on the bottom of this page.



Word Wizard

The **Word Wizard** tab searches dictionaries for words and provides a list of entries. This can save time if teachers do not want to add the definitions of the new words themselves.

1. Click on the **Word Wizard** tab.

Wordcards for education: Word Wizard

Start Practice Practice Practice Practice Reports Words Admin Import **Word Wizard**

2. Choose the preferred language for the definitions from the **Definitions Language** drop down menu.
3. Type the target words in the textbox. Make sure to separate them with a comma.
Note: Do not use multi-word phrases.
4. Click on the **Fetch Definitions** button.

Wordcards for education: Word Wizard

Start Practice Practice Practice Practice Reports Words Admin Import Word Wizard

Word Wizard will search a dictionary for a list of words and return a list of dictionary entries. Choose the definition language, enter a comma separated list of words and press the 'Fetch Definitions' button. From the entries returned, edit the entry content and press the 'use' button to add the word to the wordcards activity.

Definitions Language: English

experience, vacancy, application, resume

Fetch Definitions

5. A number of cards appear for each word.

experience

Knowledge gained by living life, doing new things
Def:

Knowledge gained by living life, doing new things

Model

My life experience helps me understand what is not

Use Dismiss

To gain knowledge by doing things
Def:

To gain knowledge by doing things

Model

You will experience a different life when you go to s

Use Dismiss

Thing a person has done or that happened to them
Def:

Thing a person has done or that happened to them

Model

The experience of mountain climbing was somethin

Use Dismiss

An event at which you learned something
Def:

An event at which you learned something

Model

I had a great experience at the concert

Use Dismiss

6. Review the definitions to see which one is suitable for your lesson.
7. Click on **Use** for the definition that best matches your context.
8. Click on the other definitions' **Dismiss** button to remove them from the list.

experience

Knowledge gained by living life, doing new things
Def:

Knowledge gained by living life, doing new things

Model

My life experience helps me understand what is not

Use Dismiss

To gain knowledge by doing things
Def:

To gain knowledge by doing things

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Model

The experience of mountain climbing was somethin

Use Dismiss

An event at which you learned something
Def:

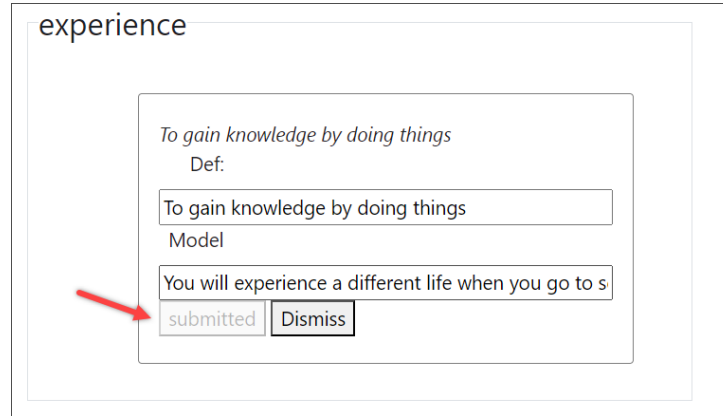
An event at which you learned something

Model

I had a great experience at the concert

Use Dismiss

Note: as you **Dismiss** the items, they disappear from the screen, and the definition you selected to **Use** remains on the page. Also note that the **Use** button changes into **Submitted**. This indicates the word has been added to the activity's word list.



9. Go through the other dictionary definitions and select the ones you wish to use in the activity.

10. Click on the **Words Admin** tab to see the new words added from the dictionary.

Wordcards for education: Manage Words





Start Practice Practice Practice Practice Reports **Words Admin** Import Word Wizard

Use the 'Add New' button to add new words for the activity. You can view, edit and delete previously added words from the table at the bottom of the page. Only the term and definition are required.

[Add New](#)

Term	Definition	Audio file	Image file	TTS Voice	Model sentence	Actions
application	Software program, e.g. for smart phone	no	no	Salli	I had to downlo...	
assign	to give work to someone	no	no	Joey		
delighted	very happy	no	no	Kevin		
exceptional	greater than usual	no	no	Joey		
experience	To gain knowledge by doing things	no	no	Joey	You will experi...	
interview	formal meeting with one person being asked questions	no	no	Joey		
prepare	to get ready for something	no	no	Joey		
resume	A record of your achievements and qualifications	no	no	Kimberly	Did you send yo...	

Note that the **Practice** activities will now draw from the new word list randomly. If you wish to add all the words of the list to a **Practice** activity, go to the **General Settings** page and change the total number of words for each activity **Step word set size**.

▼ Appearance	
Step 1 activity	Choose the Answer ▾
Step 1 word set size	5 ▾ 
Step 2 activity	Type the Answer ▾
Step 2 word set size	5 ▾ 
Step 3 activity	Listen and Type ▾
Step 3 word set size	5 ▾ 
Step 4 activity	Say the Words ▾
Step 4 word set size	5 ▾ 

Resources

Introducing **Poodll WordCards**

<https://support.poodll.com/en/support/solutions/articles/19000104644-introducing-poodll-WordCards>

Activities: WordCards

https://moodle.org/plugins/mod_wordcards